

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on November 24, 2021 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore
R. Delano	A. Zorzi - Absent
J. Formisano - Absent	R. Smith - Absent
J. Johnston	R. Casella
J. Santagata	S. Testa - Absent

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Adopt Resolution R-27-2021 appointing Mary Fenselau to the position of Clerk Typist effective January 1, 2022 through December 31, 2022.

I need a motion to adopt Resolution R-27-2021 appointing Mary Fenselau to the position of Clerk Typist in the BBMUA for the period of January 1 through December 31, 2022 at a rate of \$13.19 per hour for a maximum of 25 hours per week per civil service rules and regulations.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #3 Email correspondence between Robert Smith of Remington & Vernick and Jay Black of Diamond Properties (owners of Buena Vista Campground) providing a copy of an agreement that was entered into with the Campground in 2010 permitting certain discharges from the Campground. This is an example for the framework for a potential new agreement. Mr. Black stated he will review it so the discussion can keep rolling and possible solutions can be discussed that will work for both parties to move forward.

#4 Email from Michael Curley, Environmental Engineer for the Construction Section of the NJDEP Division of Water Quality regarding the interim construction inspection that was performed on the pump station rehabilitation project. The project is behind schedule and they are in need of a formal change order requesting an extension on the contract. Mr. Smith wanted the board to be aware that the contractor for the pump station rehabilitation project is requesting an extension until January 15, 2022 to complete the project as a result of delays in deliveries of equipment. Mr. Smith is working on a change order that will be submitted at a later date.

SOLICITOR'S REPORT:

AUDITOR'S REPORT:

CORRESPONDENCE:

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #2 Email from Mary Pearsall providing a copy of the accrued interest statement for the month ending October 31, 2021 for the construction loan on the pump station rehabilitation project.

#5 Copy of the Local Finance Notice released on November 9, 2021 regarding the COVID-19 Utility Ratepayer Relief Measures and the Notice Requirement.

#6 Healy Ruff/Eaton Service Contract proposal from Kappe Associates for the 2022 fiscal year. The amount of the contract will be \$4,985.00. I need a motion to approve the renewal of the service contract for 2022.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#7 MIS Proposal for 2022 from Barber Consulting Services LLC. for the unlimited MIS services in the amount of \$3,600.00 with an additional discount of \$300.00 if paid prior to January 31, 2022 for a total of \$3,300.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#8 Copy of the 2022 Edmunds GovTech Invoice for the annual software maintenance and support. The cost in 2022 will be \$5,974.00.

I need a motion to approve the Edmunds GovTech annual software maintenance and support invoice in the amount of \$5,974.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#9 Notice of regular meetings for the BBMUA for the year 2022 scheduled for your approval.

#10 List of the 2022 Holiday Schedule for the BBMUA. These holidays are the approved holidays per the employee contracts and memorandum of agreements. The only question is whether Juneteenth should be added to the holidays since it was made a federal holiday in 2021 even though it is not in the contract. Also, normally if a holiday falls on a Saturday the paid holiday off would be given on a Friday. Due to New Year's Day being on Saturday, January 1 the paid holiday for that day will have to be given on Monday, January 3, 2022. Is the board in agreement with this?

#11 Additional unit charge for 407 S.W. Blvd. It was recently discovered that this property has 5 apartments and has only been charged for 4 apartments since the time of its connection into our sewer and water system. Therefore, an additional unit should be charged for both water and sewer if the board agrees. This property is up for sale and I would like to rectify this situation before it is sold.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on October 27, 2021. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last closed executive session meeting held on October 27, 2021. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #12 Listing of Chemical price quotes for 2022 for approval.

A quote was obtained for Citric Acid from the following companies:

Brenntag	\$187.50 50lb. bag
Univar	No Quote
Coyne	No Quote

I need a motion to purchase Citric Acid from the lowest bidder Brenntag in the amount of \$187.50/bag.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Sodium Hypochlorite from the following companies:

Buckman's Inc.	\$155.90/ 55 gal drum
Univar	\$205.63 *Must Order 4 Drums
Coyne	\$238.98 *Must Order 4 Drums
Brenntag	\$262.35 *Must Order 4 Drums

I need a motion to purchase Sodium Hypochlorite from the lowest bidder Buckman's Inc. in the amount of \$155.90/55 gal. drum.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Chlorine Gas from the following companies:

Coyne	\$277.17/150 lb. Cylinder
Univar	No Quote
Brenntag	No Quote

I need a motion to purchase Chlorine Gas from the lowest bidder Coyne Chemical in the amount of \$277.17/150 lb. cylinder.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Note: Coyne is unable to provide firm pricing due to market volatility & constant price increases. Pricing can only be provided at time of order.

A quote was obtained for Chlorine Tablets from the following companies:

Coyne Chemical	\$178.90/60 lb. pail
Univar	No Quote
Brenntag	No Quote

I need a motion to purchase Chlorine Tablets from the lowest bidder Coyne Chemical in the amount of \$178.90/60 lb. pail.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Sulfuric Acid from the following companies:

Univar	\$1.98/gallon
Brenntag	\$2.34
PVS Minibulk	\$3.33

I need a motion to purchase Sulfuric Acid from the lowest bidder Univar in the amount of \$1.98/gal.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Zeta Lyte 21 Polymer from the following companies:

CET	\$288.12/55 lb. box
Univar	No Quote
Coyne Chemical	No Quote
Brenntag	No Quote

Please note: Coyne bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

I need a motion to purchase Zeta Lyte 21 Polymer from CET in the amount of \$288.12/55 lb. box.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 12. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting is scheduled for December 8, 2021 at 7:00 p.m.

MEETING ADJOURNMENT: **Motion** to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata